



Careers

Store Operator

Duties and responsibilities:

- To ensure all the Finished Goods received is correct and tallied with record. Keep the stocks at the right location and dispatch on time when requested.
- To ensure all the goods stored in warehouse is properly arranged, wrapping and labeled
- Inter co-ordinate in loading shipment and controlling of segregation on cargos
- To monitor cold room temperature and maintain the cold chain
- To ensure forklift and reach stacker well maintain
- To ensure stock accountability and carry out monthly stock check
- To ensure cold storage in clean and hygiene condition and secure
- Work accordance to SOP & QAP-16
- Work closely with section superior to ensure to meet all the audits requirement is followed/maintained/improve regularly.
- Any ad-hoc tasks as assigned by superior from time to time

Requirements:

- At least SPM and above
- Knowledge in FIFO System is an added advantage
- Work in systematic manner
- Responsible, proactive, multitasking
- Candidate must able to work on shift basis